

FINAL
Prosser Public Library
Library Board of Directors Meeting
Meeting held at the Wintonbury Branch Library
June 14, 2011

Attendance: Nancy Kamins (*Chairperson*), Roberta LaMonaca (*Library Director*), Howard Frydman, Beatrice Llewellyn, Beverlee Merritt, Paula Walek, Penny Pearson (*Friends of the Library Representative*)

Quorum present? Yes, 5 of 6

N. Kamins called the meeting to order at 4:30 p.m.

MOTION to accept the minutes of the May 10, 2011 meeting; seconded and approved.

Chairperson's Report – N. Kamins thanked C. Siloac, P. Pearson, R. LaMonaca, and the other board members for their contributions throughout the year.

Public Statements – There were no public statements.

Director's Report

Long Range Plan – Of the four submissions received in response to the RFP, two candidates were interviewed. A final candidate has been selected, and Roberta is in the process of calling references (i.e. other libraries for whom the candidate has consulted). Roberta and the consultant may contact the board during the summer to ask questions and gather information.

Contract with Architects – The town has sent the contract to the architects. This is a definite step forward. The architects' study of a possible renovation is integral to the long range planning process, so the timing is beneficial.

Summer Reading Program – Our annual summer reading program kicks off on June 22nd, for both adults and children. There will be prizes and on-line reporting for all age groups.

Funding from the Friends and BEF – R. LaMonaca thanked the Friends for providing \$4500 for this year's summer reading program. The funds will be used for performers and prizes. She also thanked the Friends for a recent purchase of book club kits.

The Bloomfield Education Foundation recently provided \$1050 to bus classes from local schools to the library. The BEF is also considering the possibility of funding Prosser's expanded teen area. S. Morgan and C. Hill assembled a 3-tiered package that presents the foundation with a variety of funding options. H. Frydman recommended that the Wintonbury Library be considered a candidate for future BEF funding.

A discussion ensued over the location of Prosser's teen area, and the possibilities for a teen space at Wintonbury. Prosser's teen space will include computers and a café-style table and chairs.

Old Business

New Name for Wintonbury Library – The new name for the Wintonbury branch is the P. Faith McMahon Wintonbury Library. Thom Hooper (Planning & Zoning) is responsible for changing the signs, so any questions about a timeline should be directed to him. The board would like to see the name on the building changed to match the sign near the road, and believe Town Council should allocate funds for this purpose. They requested that R. LaMonaca express their concerns.

New Business

General Board Member Concerns – B. Merritt would like to see chairs or stools situated near the stacks to allow for easier browsing of the lower shelves. She also observed that the area with the book club kits seemed cluttered. R. LaMonaca explained that the kits were only there to promote the new program, and that they would soon be moved to a storage area. B. Lewellyn announced that she has successfully downloaded an e-book to her Nook.

Report from the Friends of the Library

Friends' Book Sales – Between the spring and paperback book sales, the Friends made over \$4200. There were some complaints about the dealers, especially during the first hours of the sale. The Friends are looking at ways to address the complaints. One proposed solution is asking people who complain to volunteer, which guarantees them an opportunity to buy the books they want. P. Pearson asked the board to make the Friends aware of any complaints they might hear.

New Brochure – A new brochure is currently being created and is set to go out in July.

Recruitment – The Friends want to expand their membership to include a wider variety of volunteers, especially people who are good at organizing and planning events. To reach new people, a future Friends' meeting will be held in the evening and open to everyone.

Additional Items

Future Board Meetings – The board would like to see future board meetings posted in the calendar section of the next edition of Footnotes. Going forward, the board would like to hold their June meetings at the Wintonbury branch.

Report from Claudia Wright, Branch Manager – C. Wright discussed recent developments at the branch, including the installation of new computers and subsequent increase in patron usage, the success of pre-school programming, and the popularity and significance of the literacy program.

Motion to adjourn meeting at 5:10; seconded and passed.

Respectfully submitted,

Christopher Siloac,
Senior Staff Assistant